

# SHIPTON GORGE PARISH COUNCIL

Paula Biss: Parish Clerk

Laurel Cottage, Church Street, Puncknowle, Dorchester, Dorset DT2 9BL

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## CONFIRMATION OF APPOINTMENT OF INTERNAL AUDITOR

I, Brian Medland, of Brook House, Brook Street, Shipton Gorge, Bridport, Dorset, DT6 4NA confirm my appointment as the **Internal Auditor for Shipton Gorge Parish Council**, with effect from 14<sup>th</sup> August 2017 and as approved by the parish council's minute number 17.65 at their meeting on 19<sup>th</sup> July 2017.

I understand that I will be given the necessary information that is required for me to carry out this duty, as well as the contact details of the Responsible Financial Officer, Parish Clerk and Council Chairman should additional information we required.

I am aware that this is an unpaid post but that any expenses I incur as part of the work required will be reimbursed by the council on receipt of the necessary invoices.

Signed:



Brian Medland

Date:

15/8/17