

Bank reconciliation - Template

This reconciliation should include all bank and building society accounts, including short term investment accounts.

It must agree to Box 8 in the column headed "Year ending 31 March 20XX" in the Accounting Statements of the AGAR - and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority:

Shipton Gorge Parish Council

County area (local councils and parish meetings only):

Dorset

Financial year ending 31 March 20XX

Prepared by (Name and Role):

Christine Huxtable RFO

Date:

15/06/2024

		£	£
Balance per bank statements as at 31/ 31/03/2024			
Current	account 1	2,098.0	
Savings	account 2	5,182.0	
Playing Field	account 3	8,970.0	
	account 4		
[add more accounts if necessary]	account 5		
	account 6		
	account 7		
	account 8		
			16,250.0

Petty cash float (if applicable)

Less: any unpresented cheques as at 31/ 31/03/2024

	item 1	0.00	
	item 2		
	item 3		
	item 4		
[add more lines if necessary]	item 5		
	item 6		
	item 7		
	item 8		

Add: any un-banked cash as at 31/3/24 2024

Net balances as at 31/3/24

16,250.0

What is the figure in Box 8 in the Accounting Statement?

16,250.0

Does the bank reconciliation above agree to Box 8?

Yes