

Shipton Gorge Village Hall Trust

Charity no. 291996

Minutes of the AGM

held on 30th March 2023

Present: Kate Chomacki (KC), Richard Hewlett (RH), Graham Garner (GG), Tony Mallett (TM), Sally Parker (SP), Yvette Smith (YS), James Webster (JW)
Members of the public: David Smith (DS)

1 Apologies for absence

RH welcomed all to the meeting.

Apologies from Diane James (DJ), Chris Hewlett, Jane Mallet
Julie Bartrum-Lang (JB-L) not present

2 Approval of minutes from AGM 21st April 2022

Minutes approved and signed.

3 Chair's report

Good evening everyone and welcome to the Annual General Meeting of Shipton Gorge Village Hall Trust. This report covers the calendar year of 2022.

After nearly two years of either closure or limited re-opening we started the year with a feeling of optimism. We continued to apply a cap on numbers in the hall, which we weren't able to remove until May but, for the majority of users, this was immaterial and, gradually, our regular hirers returned (multiple sessions of table tennis, dog training, the singing group, meetings, talks and village events, in addition to the irregular private hires for parties and celebrations and the monthly use of the hall for breakfast church). Unfortunately, there were some significant disappearances. For many years two separate groups of dancers regularly used the hall on Thursday and Friday evenings. Covid cancelled their activities and only toward the very end of last year did we see any sign from one of the groups that they would reform. We now know that the other has disbanded completely. The resulting loss of income was a blow but we were cushioned from the immediate effect by the financial assistance that we'd received from the Government during the pandemic. And then, in November we were very pleased to welcome a new group offering a weekly sensory play session for babies. What a joy to see the hall being used for that activity!

With two well-attended Artsreach performances, along with the Village Fete and Flower & Vegetable Show, the Queen's Platinum Jubilee celebration event and the welcome return of the Pre-Christmas Get Together, life really felt like it was back to normal and that the hall had resumed its important place in the centre of village life.

My thanks must go to my fellow trustees for all of the work they have carried out to enable the hall to fulfil its remit. We have initiated and completed many improvements, large and small over the last two years, all of which improve the structure and fabric of the building and the facilities provided. The first quarter of 2023 has started positively so let's hope that the remainder produces another successful year of activities.

4 Treasurer's report

RH extended thanks to TM for stepping in when Tony Lock left, and to JB-L for helping prepare the accounts.

TM reported that 2022 saw individuals and groups restart their activities in hall following the pandemic with a strong recovery in weekly use. As a result, our regular income was highly comparable to that of a normal operating year and, when supplemented with fund raising, donations and interest, meant that the hall had an income of some £6,572. After deduction of outgoings of £6,545 we were left with a small surplus from our normal operations of just under £27. Information to support these figures can be found in the Trust's Statement of Financial Activities and Balance Sheet which have been made available to this AGM and which will also be appended to the minutes. However, that is not quite the full picture, as we benefited from one final government COVID grant in the Spring which supplemented our finances leading to a total surplus of around £2,700. When added to existing reserves this mean the Trust had net assets of £34,524 at the end of 2022. Looking ahead, we face yet another increase in the cost of lighting and heating the hall when our new energy contract starts in April. This, together with inflationary increases in our other bills, may make it difficult for us to break even in 2023.

5 Election of Trustees

RH, TM, GG, KC, JB-L re-elected unanimously.

6 Election of Independent Examiner of Accounts

Robert Pettit has agreed to audit the accounts this year. Approved unanimously.

7 AOB

None.

Attachment for Treasurer's Report


<u>SHIPTON GORGE VILLAGE HALL TRUST</u>		<u>STATEMENT OF FINANCIAL ACTIVITIES</u>	
		<u>FOR THE YEAR ENDED 31ST DECEMBER 2022</u>	
	<u>1st January to</u> <u>31st December 2022</u>	<u>1st January to</u> <u>31st December 2021</u>	
Hall income			
Hiring	4,808.00	450.00	
Rent and storage	<u>250.00</u>	<u>50.00</u>	
	5,058.00		500.00
Outgoings			
Gas	510.92	329.15	
Electricity	533.76	268.55	
Water	146.54	136.56	
Rent	5.00	5.00	
Cleaning	1,144.80	1,074.14	
Maintenance	1,553.61	1,327.36	
Property insurance	726.15	702.27	
Other hall expenses	<u>1,384.97</u>	<u>0.00</u>	
	-6,005.75	3,843.03	
	-947.75	-3,343.03	
Donations	225.00		150.00
Fund raising			
Income (100 Club profit + Pimms)	991.00	892.40	
Outgoings (Pimms)	<u>-119.99</u>	<u>450.39</u>	
	871.01		442.01
Artsreach			
Income	973.50	303.60	
Outgoings	<u>-645.81</u>	<u>65.38</u>	
	327.69		238.22
Talks			
Income	0.00	0.00	
Outgoings	<u>0.00</u>	<u>0.00</u>	
	0.00		0.00
Other income			
Interest	90.57	4.34	
Sundries	<u>0.00</u>	<u>8.00</u>	
	90.57	12.34	
	566.52	-2,500.46	
Other outgoings			
Performing rights	139.20	131.18	
Committee expenses	0.00	0.00	
Printing postage & stationery	9.09	18.17	
Sundries	<u>391.63</u>	<u>317.10</u>	
	-539.92		466.45
Surplus / (deficit) on ordinary activities	26.60		-2,966.91
Retail, Hospitality & Leisure Fund grant	2,667.00		16,097.00
Surplus / (deficit) for the year	<u>2,693.60</u>		<u>13,130.09</u>

SHIPTON GORGE VILLAGE HALL TRUST**BALANCE SHEET
AS AT 31ST DECEMBER 2022**

	<u>31st December 2022</u>	<u>31st December 2021</u>
Reserves brought forward (in bank+cash)	31,848.71	18,718.62
Surplus / (deficit) for the year	2,693.60	13,130.09
Reserves carried forward	<u>34,542.31</u>	<u>31,848.71</u>
Balances carried forward		
Cash	0.00	9.99
Bank current account	1,734.66	467.31
Bank deposit account	30,763.56	28,298.64
COIF Charities account	2,494.09	2,469.99
Nationwide (100 Club - closed)	0.00	1,243.70
Debtors and prepayments	0.00	31.50
	34,992.31	32,521.13
Less 100 Club accrual	-450.00	-450.00
Other creditors and accruals	0.00	-222.42
Net assets	<u>34,542.31</u>	<u>31,848.71</u>



R HEWLETT
Chairman



AK MALLETT
Treasurer

SHIPTON GORGE VILLAGE HALL TRUST

INDEPENDENT EXAMINERS'S REPORT
TO THE TRUSTEES OF SHIPTON GORGE VILLAGE HALL

I report on the accounts for the year ended 31st December 2022 which are set out on pages 1 and 2.

Respective responsibilities of trustees and examiner.

The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993) and that an independent examination is needed.

It is my responsibility to:

1. Examine the accounts (under section 43 of the Charities Act)
2. follow the procedures laid down in the General Directions given by the Charity Commission (under section 43(7)(b) of the Act, and
3. state whether particular matters have come to my attention

Basis of independent examiners report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning such matters. The procedures undertaken do not therefore provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view, and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In the course of my examination no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the requirements:
 - a. to keep accounting records in accordance with section 41 of the Act; and
 - b. to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act have not been met; or
2. to which in my opinion attention should be drawn in order to enable a proper understanding of the accounts to be reached.



R Pettit BA, ACA
The Old Post Office
Brook Street, Shipton Gorge

17/3/2023

Date