

Cancellation of Annual General Meeting

Shipton Gorge Village Hall Trust

Charity No. 291996

Introduction

The Annual General Meeting of the Shipton Gorge Village Hall Trust, scheduled for 1st April 2020, was cancelled as part of the national coronavirus lockdown with the anticipation that it might be rescheduled for later in the year. However while the hall has now reopened, virus-related conditions linked to indoor public meeting suggest it may be sensible to formally cancel the event for 2020. This is permitted under Charity Commission guidance (<https://www.gov.uk/guidance/coronavirus-covid-19-guidance-for-the-charity-sector>), with the decision ratified by the trustees via e-mail.

Reports from the Chairman and Treasurer for the AGM, together with the accounts for the financial period ending 31st December 2019, are presented below.

Chairman's Report – AK Mallett

Over the 12-month period up to 31st December 2019, our committee of volunteer trustees continued to manage the hall affairs by raising income (from hire charges and fund raising events) and using that money to cover the hall's outgoings. As you'll hear shortly, we have again managed to end the year with a small surplus despite further significant outlay on maintenance and repair.

During that time we had an AGM and 5 business meetings, the minutes of which can be found on the village website.

Our regular group of users included the Table Tennis Club, the Village Society, Shipton Gorge Heritage, the Parish Council, the Parochial Church Council, Bride Valley Ladies Choir, two dance groups, a dog training club and a fitness group. Their support is greatly appreciated and means that the hall is generally occupied for one or two sessions each weekday.

The hall was also the venue for the annual village show, organised by the Village Society.

The trustees also staged a number of fundraising events during 2019, including a talk on the work of the Commonwealth War Graves Commission (February), three Artsreach shows (March, October, December) and a Fun Dog Show (July).

The Artsreach events were organised by Kate Chomacki, and all drew large audiences from both within the village and more widely from the Bridport area. Our thanks go to Kate for selecting these shows, and the volunteers who helped run them.

Fundraising was also supplemented by proceeds from the hall's 100 Club, organised by trustee Graham Garner and assisted by his wife Leslie. Graham also manages bookings at the hall and is our primary contact with users. A thank you, therefore, to Graham for all he had done again this year.

Our finances are ably overseen by Tony Lock, who puts a lot of effort into tracking our income and expenditure and whose overview of the year-end accounts follows.

Also in 2019 we were joined by two new Trustees, Diane James (representing the Parish Council) and Andrew Haydon (a co-opted member). This meant we had a full committee to run the hall last year, with the other Trustees being Sue Porter (Meetings Secretary), Richard Hewlett, Sally Parker (Village Society representative) and James Webster (Parochial Church Council representative, supported by Yvette Smith). A big thank you to them all for their commitment and enthusiasm doing odd jobs inside and outside the hall, especially the redecoration of the hall exterior was completed on a wholly voluntary basis by the Trustees.

Further background can be found in our 2019 annual report which is available from the hall page of the village website.

In closing I would note that the Trust is likely to face a challenging year in the light of the current health situation which is likely to limit use of the premises.

TONY MALLETT, 24th August 2020

Treasurer's Report – AJ Lock

The Trust accounts show a satisfactory result for 2019, with income from hall hire exceeding £5,000 for the first time. All of our main users continued throughout the year and we were aided by the use of the hall as a polling station for three elections.

Once again the trust invested heavily in maintenance work, with repairs being completed to the roof and the repainting of the hall exterior. In order to ensure compliance with fire safety standards consultants were engaged to advise on fire risk assessments and occupancy levels. Other hall running costs were in line with past years, but once again the high level of maintenance spend meant that hall running costs exceeded income by £995.

The shortfall in hall income was, however, more than made up by our fund raising activities which were again successful in 2019, and raised over £1,500. These included the village fete and, for the first time a dog show, three Artsreach performances and one talk. In addition the 100 Club continues to be well supported.

Allowing for overhead costs there was an overall surplus for the year of £661, compared to a surplus of £861 in 2018. The surplus is added to the trust reserves, which at 31st December 2019 amount to £12,527, mainly represented by bank balances. These reserves are held in order to provide a cushion for the Trust in the event of unforeseen circumstances and costs.

The current year has, of course, been disrupted by the coronavirus pandemic which has led to the prolonged closure of the hall and the cancellation of fund raising events. Although we are now able to reopen the hall strict conditions apply which will continue to inhibit users and limit our income for the foreseeable future. The Trust is, however, in a strong position to ride out this difficult period. As noted above we have a solid base of financial reserves which has been built up over past years, and our standing costs are relatively low. In addition we have been able to claim a grant from the government Retail, Hospitality and Leisure Fund which will assist in covering lost revenue and additional covid related costs. These factors will ensure that we are well placed, even if faced with another period of enforced closure.

TONY LOCK, 24th August 2020

SHIPTON GORGE VILLAGE HALL TRUST**STATEMENT OF FINANCIAL ACTIVITIES
YEAR ENDED 31ST DECEMBER 2019**

	<u>1st January to 31st December 2019</u>	<u>Year to 31st December 2018</u>
Hall income		
Hire charges	5,207.00	4,721
Rent and storage	<u>150.00</u>	<u>150</u>
	5,357.00	4,871
Outgoings		
Gas	265.32	375
Electricity	342.50	301
Water	121.95	120
Rent	5.00	5
Cleaning	910.20	972
Maintenance	3,777.33	3,494
Property insurance	571.20	536
Other hall expenses	<u>358.88</u>	<u>0</u>
	6,352.38	5,802
Surplus / (deficit) for the period	-995.38	-931
Donations received	295.00	264
Fund raising		
Income	1,202.92	1,155
Outgoings	<u>205.51</u>	<u>119</u>
	997.41	1,036
Artsreach		
Income	1,558.30	1,223
Outgoings	<u>1,127.32</u>	<u>782</u>
	430.98	440
Talks		
Income	216.90	369
Outgoings	<u>115.80</u>	<u>114</u>
	101.10	255
Other income		
Interest	29.47	19
Sundries	<u>5.00</u>	<u>0</u>
	34.47	19
	863.58	1,084
Other outgoings		
Performing rights	141.19	140
Committee expenses	0.00	0
Printing postage & stationery	25.85	18
Sundries	<u>35.00</u>	<u>65</u>
	202.04	223
Surplus for the period	<u><u>661.54</u></u>	<u><u>861</u></u>

SHIPTON GORGE VILLAGE HALL TRUST

BALANCE SHEET
AS AT 31ST DECEMBER 2019

	<u>1st January to</u> <u>31st December 2019</u>	<u>Year to 31st</u> <u>December 2018</u>
Reserves brought forward	11,865.75	11,004
Surplus for the period	661.54	861
Reserves carried forward	<u>12,527.29</u>	<u>11,866</u>
Assets and liabilities		
Cash	30.00	13
Bank current account	1,569.51	1,347
Bank deposit account	8,885.80	9,371
COIF Charities account	2,463.22	2,449
Nationwide (100 Club)	472.13	457
Stocks, debtors and prepayments	32.47	0
	<u>13,453.13</u>	<u>13,637</u>
Less: 100 Club accrual	-430.00	-455
Other creditors and accruals	-495.84	-1,316
Net assets	<u>12,527.29</u>	<u>11,866</u>

Note - Creditors and accruals

Creditors and accruals principally comprise the cost of hall maintenance work carried out prior to the year end but paid for in the new year.

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A K MALLET
Chairman

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A J LOCK
Treasurer

31st March 2020