

# Trustees' Annual Report for the period

Period start date

Period end date

**From** 

1 January 2022

To 31 December 2022

# Section A

# Reference and administration details

Charity name	Shipton Gorge Village Hall 1	Frust	
Other names charity is known by	None		
Registered charity number (if any)	291996		
Charity's principal address	Shipton Gorge Village Hall		
	Church Lane, Shipton Gorge		
	Bridport, Dorset		
	Postcode	DT6 4LZ	

## Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Richard Hewlett	Chair		
Julie Bartrum-Lang	Trustee	Joined 21-04-22	
Kate Chomacki	Artsreach coordinator		
Graham Garner	100 Club co-ordinator and bookings manager		
Andrew Haydon	Trustee	Resigned 31-07-22	
Diane James	PC representative		Parish Council
Tony Lock	Treasurer	Resigned 10-04-22	
Tony Mallett	Trustee/ Treasurer	Treasurer from 10-04-22	
Sally Parker	VS representative		Village Society
Sue Porter	Meetings secretary	Resigned 21-04-22	
James Webster	PCC representative		Parochial Church Council
Yvette Smith	PCC representative when JW unavailable		Parochial Church Council

### Section B

## Structure, governance and management

### Description of the charity's trusts

## Type of governing document

(eg. trust deed, constitution)

## How the charity is constituted

(eg. trust, association, company)

#### Trustee selection methods

(eg. appointed by, elected by)

Lease and Trust Deed entered into with the Salisbury Diocesan Board of Finance on 14th May 1991

The Charity is an unincorporated Trust constituted under the deed referred to above.

Five trustees are elected at the Annual General Meeting.

Three trustees are nominated by the following organisations (one each):

Shipton Gorge Village Society

Shipton Gorge Parish Council

Shipton Gorge Parochial Church Council

A maximum of two trustees may be co-opted.

The Constitution was updated and approved at the AGM on 20<sup>th</sup> April 2011. This allows for the current number of elected, nominated and co-opted trustees (10 in total)

#### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

New trustees are briefed on their duties and responsibilities.

At its first meeting after the AGM the trust elects members to the following positions of responsibility:

Chairman

Vice Chairman (when required)

Treasurer

Vice Treasurer (when required)

Meetings Secretary

In addition members are elected to oversee the running of the following activities:

Bookings

Artsreach events

100 Club

Hall cleaning

Hall safety checks

Historically the trust holds four or five management meetings and an AGM each calendar year.

See the village website (http://www.shiptongorge.org.uk) for minutes etc.

## **Section C**

# Objectives and activities

Summary of the objects of the charity set out in its governing document

The charity was established under a Lease and Trust Deed dated 14 May 1991. Its purpose is to hold the Shipton Gorge Village Hall for use of the inhabitants of Shipton Gorge with the object of improving their conditions of life.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Trust runs events for the local community and the village hall is hired to community organisations and individuals for their use.

The trustees consider that the activities detailed above conform with Charity Commission guidance on public benefit.

# Further financial review details (Optional information) Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- · policy on grant making;
- policy programme related investment;
- contribution made by volunteers.

The trustees responsible for managing the hall are volunteers and provide their time for free. There are no public fund raising events dependent upon the support of external volunteers.

### **Section D**

# Achievements and performance

Summary of the main achievements of the charity during the year

A diverse range of activities took place in the hall during 2022, with users including Shipton Gorge Table Tennis Club; Shipton Gorge Village Society; Shipton Gorge Heritage Ltd; Shipton Gorge Parish Council; Bride Valley Ladies Choir; and a dog training club run by a village resident. The hall also welcomed a local mother and baby massage group as regular users, together with casual hirers who used the building for parties, wedding receptions etc. As a result, use of the hall has returned to pre-pandemic levels.

The hall Trustees together with the Village Society jointly hosted a "Platinum Jubilee Celebration" for villagers on 2<sup>nd</sup> June, and the hall was the site of the village fete and show at the end of July. Fund raising events included two successful Artsreach shows in March and November.

The 100 Club had another successful year

#### Section E

## Financial review

Brief statement of the charity's policy on reserves

It is the policy of the Trust to hold a prudent level of reserves to cover recurring costs in the event of a shortfall in income, and to provide a cushion against major works which may become necessary in relation to the fabric of the Village Hall building.

Details of any funds materially in deficit

None

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising):
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Details of the trust's accounts for the period 1 January - 31 December 2022 are attached in Annex I.

Trust income derives mainly from hall hire charges and fund raising activities, with the total for 2022 broadly in line with earlier years. Fund raising from Artsreach shows, bar takings and the 100 Club contributed to hall income. Overall this lead to the hall ending the year with a small surplus from its ordinary activities. This was supplemented by a final COVID-reopening grant.

While expenditure was comparable with historic norms, rising energy prices lead a to sharp rise in heating and lighting costs. This is expected to continue for the foreseeable future.

Income from the trust's normal operations (that is, excluding the COVID grant) lead to a minor surplus at the end of the year.

At 31st December 2022 the Trust had bank reserves amounting to just under £35,000.

### Section F

## Other optional information

None

# Section G

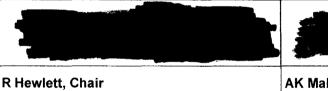
### **Declaration**

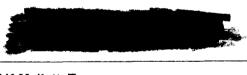
The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s) **Date** 





23

AK Mallett, Treasurer

***************************************	NT OF FINANCIAL ACTIVITIES  NR ENDED 315T DECEMBER 2022			
7 Q33 14 (b) 1 b)				
	1st January to		1st January to	
	31st December 20	22	31st Decemb	er 2021
lell income	4.000.00		450.00	
Hiring	4,808.00		50.00	
Rent and storage	250.00 % ns	8.00		500.00
Outgoings	دەرد	10.00		
Gas	510.92		329.15	
Electricity	533.76		268.55	
Water	146.54		136.56	
Rent	5.00		5.00	
Cleaning	1,144.80		1,074.14	
Maintenance	1,553.61		1,327.36	
Property insurance	726.15		702.27	
Other half expenses	1,384.97		0.00	
	-6,00	<u> 25.75</u>	140000	3,843.03
	*94	¥7.75	-	3,343.03
Donations	22	25.00		150.00
Fund raising				
Income (100 Club profit + Pimms)	991.00		892.40	
Outgoings (Pimms)	-119.99		450.39	
Carbon 25 femans)	Control of the Contro	71.01	**************************************	442.01
	_			
Artsreach				
income	973.50		303.60	
Outgoings	-645.81		65.38	44
	3	27.69		238.22
Talks Income	0.00		0.00	
Outgoings	0.00		0.00	
		0.00		0.00
Other income				
Interest	90.57		4.34	
Sundries	0.00		8.00	
		90.57	70000	12.34
	5	66.52		-2,500.46
Other outgoings			2	
Performing rights	139.20		131.18	
Committee expenses	0.00		0.00	
Printing postage & stationery	9.09		18.17	
Sundries	391.63	39.92	317.10	466.45
Surplus / (deficit) on ordinary activities		26.60	<del>,,,,</del>	~2,9 <b>6</b> 6.91
Retail, Hospitality & Leisure Fund grant	2,ε	567.00		16,097.00
Surplus / (deficit) for the year	2,6	593.60	<del>-</del>	13,130.09
			counts 2022 Page	- 1 of 3

### SHIPTON GORGE VILLAGE HALL TRUST

# BALANCE SHEET AS AT 31ST DECEMBER 2022

	31st December 2022	31st December 2021
Reserves brought forward (in bank+cash)	31.848.71	18.718.62
Surplus / (deficit) for the year	2,693.60	13,130.09
Reserves carried forward	34,542.31	
Balances carried forward		
Cash	0.00	9.99
Bank current account	1.734.66	467.31
Bank deposit account	30.763.56	28,298.64
COIF Charities account	2.494.09	2,469.99
Nationwide (100 Club - closed)	0.00	1,243.70
Debtors and prepayments	0.00	31.50
	34,992.31	32,521.13
Less 100 Club accrual	-450.00	-450.00
Other creditors and accruals	0.00	-222.42
Net assets	34,542.31	31,848.71





SGVHT accounts 2022 Page 2 of 3

#### SHIPTON GORGE VILLAGE HALL TRUST

# INDEPENDENT EXAMINERS'S REPORT TO THE TRUSTEES OF SHIPTON GORGE VILLAGE HALL

I report on the accounts for the year ended 31st December 2022 which are set out on pages 1 and 2.

#### Respective responsibilities of trustees and examiner.

The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993) and that an independent examination is needed. It is my responsibility to:

- 1. Examine the accounts (under section 43 of the Charities Act)
- follow the procedures laid down in the General Directions given by the Charity Commission (under section 43(7)(b) of the Act, and
- 3. state whether particular matters have come to my attention

#### Basis of Independent examiners report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning such matters. The procedures undertaken do not therefore provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view, and the report is limited to those matters set out in the statement below.

#### Independent examiner's statement

In the course of my examination no matter has come to my attention:

- which gives me reasonable cause to believe that, in any material respect, the requirements:
  - a. to keep accounting records in accordance with section 41 of the Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act have not been met; or
- to which in my opinion attention should be drawn in order to enable a proper understanding of the accounts to be reached.

R Pettit BA, ACA
The Old Post Office
Brook Street, Shipton Gorge

SGVHT accounts 2022 Page 3 of 3