

Shipton Gorge Village Hall Trust

Charity no. 291996

Minutes of the Management Committee meeting held on 16th February 2022

Present: Richard Hewlett (RH), Diane James (DJ), Graham Garner (GG), James Webster (JW), Tony Lock (TL), Sally Parker (SP), Kate Chomacki (KC)

1 Apologies for absence

RH welcomed all to the meeting.

Apologies from Andrew Haydon (AH), Tony Mallett (TM), Sue Porter (SPo), Yvette Smith (YS)

2 Items for AOB

None.

3 Approval of minutes of last meeting

Minutes unanimously approved.

4 Matters arising from the Minutes of the last Committee Meeting

- boiler service carried out
- waiting quote for revamping toilets
- annual donation to BVN done
- reply sent to Roger Sorrell re paddock
- opinions sought re slipperiness of floor (esp. for table tennis players), no clear conclusion as yet
- steam mop purchased
- some electrical works done (LEDs, outside light switch); a few still outstanding > **RH to sort out**
- Dorset Highways have agreed to fix the path, waiting for date > **RH to chase**
- decision needed on programmable thermostatic heating controller > **RH to ask Robert Ridge**
- no firm information from British gas re dual tariff > **TL to follow up**
- review of Conditions of Hire, changes to form approved > **RH to make updated document available on website; GG to alert hirers to their responsibilities when booking**

5 Chair's report

- it was agreed that if the outdoor chairs are not needed by the hall, they could be lent out for village events over the Jubilee weekend
- grass-cutting rota has been updated
- the Village Hall has participated in the BT Gigabit application (which carries more weight than an individual house sign-up)
- combination lock sourced for shed
- Parish clerk has requested a key to front door and office > **RH to procure key, ask her not to access the hall on Tues afternoons or all day Wed**

- it was agreed to hire a regular window cleaner for all outside windows and inside large windows > RH to approve a quote from A Gale and procure a key if necessary

6 Treasurer's Report

Accounts are with the auditor. Main costs are hall maintenance. Minimal hire income due to pandemic cancellations. Covid grants have boosted reserves to over £30,000. An application has been filed for the Omicron Hospitality and Leisure grant. RH submitted some expenses.

7 Covid-19 roadmap

It was agreed to keep hall capacity to 50 for events for the moment. Guidance for users has been updated for the Plan A scenario currently in force.

8 Bookings report

User numbers / income down overall. No response from Circle dancers about returning.

9 100 Club

Nothing to report.

10 Artsreach

Spring event: Kevin, King of Egypt, Saturday 5th March, 7.30

- usual promo carried out and ongoing
- 20/50 tickets sold to date
- TEN with KC, to display at bar hatch
- accommodation for performers + meal (KC)
- no raffle (keep garden vouchers for next suitable event)

Helpers:

Bar TM, DB; hall set-up (stage / chairs) around 2pm: GG, KC +?; other: DJ

> KC to ask AH to be on door if available

> RH to agree and procure bar supplies with TM

11 Future events

May get-together postponed to pre-Christmas 22

Jubilee celebration event Thu 2nd June; next meeting for organizers (mainly VS and VHC) 3rd March in VH

Future fund-raising events:

- Move regular Pub Quiz night to Village Hall: monthly, bar, raffle > GG to discuss with Alex Drew and organize start date
- Bingo Night, Race Night possible autumn events

12 Hall maintenance

Some decorating needed, via working party of VH Committee members; late March/April 1 day; jobs include basic painting and filling, tool hooks, rehangng curtains, clean shed, reroof > RH to circulate possible dates

13 Tree removal

It was agreed to remove the crab apple tree and replant another in a suitable position; planning application needed > RH to confer with Parish Council on this proposal

14 Capital spend items

It was agreed to:

- remove the obsolete heated unit from the kitchen > RH to take to tip
- buy a gazebo for hall use > RH
- get a firm quote for fixed stage lighting (cost expected to be approx. £1,500) > RH
- look at three items in more detail for future spend at a later date: kitchen revamp / new cooker, toilets revamp, solar panel and storage battery

15 AOB

None.

16 Date of next meeting

AGM Thursday 21st April 7.30 pm followed by Committee meeting > current Committee members to let RH know if they no longer wish to be a Trustee

SHIPTON GORGE VILLAGE HALL TRUST**STATEMENT OF FINANCIAL ACTIVITIES
YEAR ENDED 31ST DECEMBER 2021**

	1st November to 31st December 2021	1st January to 31st December 2021	1st January to 31st December 2020
Hall income			
Hire charges	40.00	450.00	1,697.00
Rent and storage	0.00	50.00	150.00
	40.00	500.00	1,847.00
Outgoings			
Gas	76.78	329.15	213.00
Electricity	69.25	268.55	229.93
Water	22.45	136.56	126.39
Rent	0.00	5.00	5.00
Cleaning	207.00	1,057.97	945.31
Maintenance	1,085.57	1,327.36	5,289.45
Property insurance	140.48	702.27	581.62
Other hall expenses	0.00	0.00	535.39
	1,601.53	3,826.86	7,926.09
Surplus / (deficit) for the period	-1,561.53	-3,326.86	-6,079.09
Donations	75.00	150.00	100.00
Fund raising			
Income	30.00	897.40	1,178.00
Outgoings	20.00	450.39	167.62
	10.00	447.01	1,010.38
Artsreach			
Income	0.00	303.60	0.00
Outgoings	0.00	65.38	0.00
	0.00	238.22	0.00
Talks			
Income	0.00	0.00	0.00
Outgoings	0.00	0.00	0.00
	0.00	0.00	0.00
Other income			
Interest	0.58	3.82	16.84
Sundries	8.00	8.00	0.00
	8.58	11.82	16.84
	-1,467.95	-2,479.81	-4,951.87
Other outgoings			
Performing rights	21.56	131.18	100.00
Committee expenses	0.00	0.00	0.00
Printing postage & stationery	4.34	18.17	5.80
Sundries	30.00	317.10	85.00
	55.90	466.45	190.80
Surplus / (deficit) on ordinary activities	-1,523.85	-2,946.26	-5,142.67
Retail, Hospitality & Leisure Fund			
grant	0.00	16,097.00	11,334
Surplus for the period	-1,523.85	13,150.74	6,191.33

SHIPTON GORGE VILLAGE HALL TRUST

BALANCE SHEET
YEAR ENDED 31ST DECEMBER 2021

	<u>1st November to</u> <u>31st December 2021</u>	<u>1st January to</u> <u>31st December 2021</u>	<u>Year to</u> <u>31st December 2020</u>
Reserves brought forward	33,393.21	18,718.62	12,527.29
Surplus for the period	-1,523.85	13,150.74	6,191.33
Reserves carried forward	<u>31,869.36</u>	<u>31,869.36</u>	<u>18,718.62</u>
Assets and liabilities			
Cash	26.16	26.16	71.75
Bank current account	467.31	467.31	1,147.44
Bank deposit account	28,298.64	28,298.64	14,695.99
COIF Charities account	2,469.99	2,469.99	2,469.70
Nationwide (100 Club)	1,243.18	1,243.18	1,242.30
Stocks, debtors and prepayments	31.50	31.50	0.00
	<u>32,536.78</u>	<u>32,536.78</u>	<u>19,627.18</u>
Less: 100 Club accrual	-445.00	-445.00	-490.00
Other creditors and accruals	-222.42	-222.42	-418.56
Net assets	<u>31,869.36</u>	<u>31,869.36</u>	<u>18,718.62</u>