

SHIPTON GORGE VILLAGE HALL TRUST

Charity No. 291996

Minutes of the Annual General Meeting

held at Shipton Gorge Village Hall

on Wednesday 30th June 2021

Trustees Present: Tony Mallett (Chairman), Tony Lock (Treasurer), Richard Hewlett, Kate Chomacki, Sally Parker, Graham Garner, James Webster, Sue Porter

Members of public present: Jane Mallett, Brian and Jan Shaw, Phyl Webster

1. Welcome and apologies for absence –

a) TM welcomed all to the meeting and expressed his delight that we were finally able to hold an AGM.

b) Apologies were received from Trustees: Andrew Haydon, Yvette Smith and Diane James.

2. To approve the minutes of the previous AGM held on 10th April 2019

The minutes were approved unanimously and signed by the Chairman.

3. Chairman's report

Tony Mallett gave his report as Chairman for the two years ending 31st December 2020. (Attachment 1).

The meeting thanked Tony for all his hard work in leading the Trust during the pandemic.

4. Treasurer's report

Tony Lock gave his report as Treasurer for the period ending 31st December 2020. (Attachment 2).

5. Election of Trustees

The following Trustees indicated that they were prepared to serve another year:

Tony Mallett, Tony Lock, Richard Hewlett, Graham Garner and Sue Porter. There being no other nominations all were elected for a further year.

6. Election of Independent Examiner of Accounts

Tony Lock proposed that Robert Pettit be appointed to this role for a further year. The proposal was seconded by Tony Mallett and approved unanimously.

7. Any other business

Jane Mallett expressed her thanks to the Trustees for all of their work.

There was no other business and the meeting closed at 8.06pm.

Attachment 1

Chairman's Report for the AGM on 30th June 2021

Good evening everyone, and welcome to this Annual General Meeting of the village hall Trust. Normally at this meeting, the reports from the Chairman and Treasurer would focus on some of the highlights of the previous year. However, because we were unable to hold an AGM last year, tonight's reports will briefly cover 2019 and 2020. And it goes without saying that there is a huge contrast between those two years.

During 2019 the village hall was regularly hired out to local groups and used for community events such as the summer party and village show, with the Trustees also arranging fundraising events including three Artsreach productions and a successful Fun Dog Show. We held an AGM that April together with 5 business meetings. All-in-all 2019 was another unremarkable, successful year for the Trust.

In contrast, following normal use during the first quarter of 2020, the hall closed on 26th March as required by the Coronavirus Regulations, opening intermittently through the remainder of the year for permitted activities. Once consequence of this was that face-to-face Trustee meetings were only possible in January and August.

An absence of hirers for most of 2020 allowed for internal redecoration of the hall and treatment of the wood floor while other routine servicing (electrical, gas heating, fire extinguishers) was performed to schedule.

The hall reopened to regular users on 10th August having followed ACRE guidance on making the premises COVID secure; this included a COVID-19 risk assessment, special conditions of use and the implementation of special cleaning procedures. It closed again on 5th November, and on 30th December.

Despite these challenges, the Trust managed to function effectively during 2020 with quarterly written briefings and financial reviews replacing meetings while the hall was closed. Trustees contributed comments and ideas via e-mail, and their involvement and interest is a key factor that has kept the hall viable and ready for the return of more normal conditions. Monthly 100 Club draws continued, and although Artsreach productions were suspended they will restart when circumstances allow.

Copies of our meeting minutes, quarterly briefings and our Annual Report for 2020 can be found on the hall page of the village website.

Tony Mallett, Chairman
30th June 2021

Attachment 2

TREASURER'S REPORT FOR THE ANNUAL GENERAL MEETING ON 30th June 2021

The hall has been closed for most of 2021, and since reopening at the end of April users have been given free access. Consequently the only hall hire income to date has been from the Parish Council, which had already arranged its 2021 finances before our "no charge" policy was introduced, and the Dorset Council in respect of the May election.

Lighting and heating costs in the early part of the year were high, reflecting the cold weather which was in marked contrast with the mild winters of the previous two years. Otherwise costs were in line with expectations.

No fund raising or social events have taken place so far this year, although the 100 club continues to function.

Once again we have been in receipt of substantial Government grants toward the hall running and reopening costs, with the total received in the period to 30th June amounting to £16,097. As a result the accounts show another substantial surplus of over £15,000, and we now have reserves totalling £33,799.

Tony Lock
Treasurer
23rd June 2021