

SHIPTON GORGE VILLAGE HALL TRUST

Charity No. 29996

Minutes of the Management Committee Meeting

held on 30th June 2021 following the AGM

Present: Kate Chomacki (KC), Graham Garner (GG), Richard Hewlett (RH), Tony Lock (TL), Tony Mallett (TM), Sally Parker (SPa), Sue Porter (SPo), James Webster (JW).

1. Apologies for absence

Apologies were received from Diane James (DJ), Yvette Smith (YS) and Andrew Haydon (AH)

2. Election of Chairman

TM confirmed that he was standing down and asked if anyone was interested in the role; RH volunteered. He was then proposed by TM, seconded by SPa and elected unanimously.

RH then took over chairing the meeting.

He commented that he was happy to take on the position for now but added that the Trust needed a succession plan as it was always difficult filling this position. One option would be to have a Vice-Chairman who would naturally take over after a set period. This would be discussed at a future date.

3. Co-option of Trustee(s)

RH proposed KC and AH, seconded by SPo, and they were elected unanimously.

4. Welcome Representatives from Village Organisations

RH thanked DJ (Parish Council), SPa (Village Society) and JW (Parochial Church Council) for their willingness to be trustees for another year. YS will stand in when JW is unavailable.

5. Signing of Declaration of Acceptance of Office

All trustees (with the exceptions of DJ, YS and AH) signed the declaration.

6. Election of Trustees to Positions of Responsibility

RH commented that the range of activities covered by committee members had expanded in recent years, and felt this should be formalised. The following positions were agreed:

- Chair: RH
- Vice chair: to be determined
- Treasurer: Tony Lock
- Bookings: GG
- Minutes Secretary: KC, with TM available as alternate
- Artsreach coordinator: KC
- Safety coordinator (monthly checks): AH
- 100 Club: GG
- ACRE/DCA liaison: TM
- Village website: TM, with KC as alternate after training
- Events committee: RH, KC, AH, SPo

TM will get spare hall and shed keys to AH

7. AoB

Treasurer's report

The hall has been closed for most of 2021, and since reopening at the end of April users have been given free access. Consequently the only hall hire income to date has been from the Parish Council, which had already arranged its 2021 finances before our "no charge" policy was introduced, and the Dorset Council in respect of the May election.

Lighting and heating costs in the early part of the year were high, reflecting the cold weather which was in marked contrast with the mild winters of the previous two years. Otherwise costs were in line with expectations.

No fund raising or social events have taken place so far this year, although the 100 club continues to function.

Once again we have been in receipt of substantial Government grants toward the hall running and reopening costs, with the total received in the period to 30th June amounting to £16,097. As a result the accounts show another substantial surplus of over £15,000, and we now have reserves totalling £33,799 (*see attachment*).

Forthcoming events

Flower and Vegetable Show, 7th August

TM will organise a TEN for the Pimms table. TM, KC and DJ had previously offered to run things on the day, AH will be asked to join them.

Artsreach, 26th August

An outdoor event will take place at Litton Cheney village hall, with organisational help from Burton and Shipton Gorge halls. RH thanked KC for pushing forward with this.

Bingo evening, 11th September

TM will organise a TEN for the bar; KC will co-ordinate publicity via Facebook, the BVN, village e-mail chain and Bridport News.

8. Date of next meeting

Wednesday 25th August at 19.30 hr in the village hall. RH will circulate a list of potential capital projects ahead of the meeting.

Contact RH (897278) if unable to attend.

Attachment

SHIPTON GORGE VILLAGE HALL TRUST			
STATEMENT OF FINANCIAL ACTIVITIES			
PERIOD ENDED 30TH JUNE 2021			
	1st April to 30th June 2021	1st January to 30th June 2021	1st January to 31st December 2020
Hall income			
Hiring	135.00	285.00	1,697.00
Rent and storage	0.00	50.00	150.00
	<u>135.00</u>	<u>335.00</u>	<u>1,847.00</u>
Outgoings			
Gas	86.57	217.61	213.00
Electricity	56.32	114.10	229.93
Water	34.42	68.47	126.39
Rent	0.00	5.00	5.00
Cleaning	217.36	432.62	945.31
Maintenance	0.00	47.54	5,289.45
Insurance	145.01	286.83	581.62
Other hall expenses	0.00	0.00	535.39
	<u>539.68</u>	<u>1,172.17</u>	<u>7,926.09</u>
	<u>-404.68</u>	<u>-837.17</u>	<u>-6,079.09</u>
Donations	<u>25.00</u>	<u>50.00</u>	<u>100.00</u>
	<u>-379.68</u>	<u>-787.17</u>	
Fund raising, incl 100 Club, Fete etc	<u>0.00</u>	<u>0.00</u>	<u>1,010.38</u>
Other income	<u>0.73</u>	<u>0.88</u>	<u>16.84</u>
	<u>378.95</u>	<u>-786.29</u>	<u>-4,951.87</u>
Other outgoings	<u>10.00</u>	<u>230.42</u>	<u>190.80</u>
Surplus / (deficit) on ordinary activities	<u>388.95</u>	<u>-1,016.71</u>	<u>-5,142.67</u>
Retail, Hospitality & Leisure Fund grant	<u>8,000.00</u>	<u>16,097.00</u>	<u>11,334</u>
Surplus / (deficit) for the period	<u><u>7,611.05</u></u>	<u><u>15,080.29</u></u>	<u><u>6,191.33</u></u>
BALANCE SHEET			
AS AT 30TH JUNE 2021			
	1st April to 30th June 2021	1st January to 30th June 2021	Year to 31st December 2020
Reserves brought forward	26,188.18	18,718.62	12,527.29
Surplus / (deficit) for the period	7,611.05	15,080.29	6,191.33
Reserves carried forward	<u><u>33,799.23</u></u>	<u><u>33,798.91</u></u>	<u><u>18,718.62</u></u>
Balances carried forward			
Cash	71.75	71.75	71.75
Bank and Building Society accounts	34,353.50	34,413.18	19,555.43
Debtors and prepayments	-218.74	-218.74	0.00
	<u>34,206.51</u>	<u>34,266.19</u>	<u>19,627.18</u>
Less: 100 Club accrual	-80.00	-140.00	-490.00
Other creditors and accruals	-327.28	-327.28	-418.56
Net assets	<u><u>33,799.23</u></u>	<u><u>33,798.91</u></u>	<u><u>18,718.62</u></u>