

SHIPTON GORGE PARISH COUNCIL

**A Meeting of the Shipton Gorge Parish Council will be held
7.00pm on Thursday 13th November 2025
at Shipton Gorge Village Hall**

PARISH COUNCIL MEETING AGENDA

1. To Receive apologies for absence
2. To Receive Declarations of interest and requests for dispensations
3. Democratic Time
4. Approval of minutes of Parish Council meeting held on 11th September 2025.
5. Matters arising since the previous meeting not part of this Agenda.
6. Dorset Council Overview: Ward Councillor for Chesil Bank: Cllr Sally Holland
7. Chairman's Report
8. Clerk/RFO's Report, including correspondence
 - 8.1 Approval of invoices for payment – shown below and on the schedule provided prior to the meeting.
 - 8.2 To note and approve the Schedule of Regular Payments (inc Salary payments) - shown below and on the schedule provided prior to the meeting.
 - 8.3 The new IT Policy to be approved under Agenda item 9.2 (b) states that councillors should be trained. Online training courses in Basic Cyber Security and Cyber Security on Phishing are available for councillors from DAPTC at £14 each session. Total spend would be £56.00. Consider and approve spending if wanted.
9. Policy Review
 - 9.1 HR Policies – Review and adopt the following new policies (required as referenced in the Clerk's Contract):
 - a) Dignity at Work Policy – new version taken from NALC model template.
 - b) Expenses Policy – Councillor – new version based on current Litton Cheney Parish Council policy.
 - 9.2 Council policies - Review and adopt new/reformatted policies:
 - a) Email Policy – new version based on current Litton Cheney Parish Council policy.
 - b) IT Policy - new version taken from NALC model template
 - c) Reserves Policy – new version based on current Litton Cheney Parish Council policy.
10. Mobile Signal Update

11. Councillors' Portfolios:

11.1 Planning: Cllr Crafter

11.1.1 Discuss and agree response to Planning Application P/HOU/2025/05254

Proposed alterations to front garden of dwelling house including demolition of outbuilding; installation of paving, steps and water feature; repair of retaining wall.

Property: Innsacre Shipton Road, Shipton Gorge. DT6 4LJ

11.1.2 Discuss and agree response to Listed Building Consent Planning Application Planning application P/LBC/2025/05253 relating to the Planning Application shown in Item 11.1.1

11.2 Highways/Transport: Cllr Forte

11.2.1 Update on parish council Finger Posts.

11.3 Playground/ Playing Field: Cllr Thimont

11.3.1 Update on playing field equipment and assets

11.3.2 Routine visual inspections of playground equipment

11.4 Countryside Matters/Footpaths/Rights of Way: Cllr Forte

11.5 Climate and resilience: Cllr Simmonds

11.5.1 Update on Emergency Resilience Planning.

11.5.2 Update of surface flooding report.

11.6 IT/Website: Cllr Crafter

11.7 Phone Box/Bookstore/Seed Swap: Cllr Forte

11. Date of next meeting: 7pm on Thursday 8th January 2026

12. Meeting close.

Debbie Hollings

Clerk/RFO

Tel: 07840 401786

Report 13 November 2025

<u>Parish funds</u>	Total
Balance brought forward as at 1 April	£14,804.10
Income to date	£14,406.05
Expenditure to date	£6,111.00
Parish funds as at above date*	£23,099.15

*** Of which the following is held in reserves or CIL**

Playing Field (ringfenced)	£5,236.63
Total reserves held	£5,236.63
Approved spend since last reported/meeting	
	£0.00
Income since last reported/meeting	
Precept - 2nd Tranch	£7,082.50
	£7,082.50
Invoices/Payments for approval at time of publishing agenda	
DAPTC On-line H & S training for Clerk and Councillors	£70.00
DAPTC On-line DSE Workstation Assessment for Clerk	£14.00
S Lee Garden Services - Annual Maintenance Contract	£2,760.00
Invoices arrived after the publication of the agenda	
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Schedule Payments due (as detailed on Budget and Commitments for the coming year)	
Scheduled: November & December Clerk's wage	£885.92
Scheduled: Clerk's Expenses	£52.00
Bank A/C service charges	£12.00
	£3,793.92