

SHIPTON GORGE PARISH COUNCIL

Tel: 07840 401786

Email: clerk@shiptongorge.org.uk <http://www.shiptongorge.org.uk/>

Dear Councillor

24th April 2026

I hereby give notice that the next meeting of Shipton Gorge Parish Council will be held at **7.00pm on Wednesday 29th April 2026** at Shipton Gorge Village Hall.

All members of the Council are summoned to attend for the purpose of considering and resolving the business to be transacted at the Meeting as set out in the agenda. Members of the press and public are welcome.

D Hollings

Debbie Hollings
Clerk to the Parish Council

ANNUAL PARISH COUNCIL MEETING AGENDA

1. To Receive apologies for absence
2. Election of Chairman
3. Election of Vice Chairman
4. To Receive Declarations of interest and requests for dispensations
5. Democratic Time
6. Approval of minutes of Parish Council meeting held on 12th March 2026
7. Matters arising since previous meeting not part of this Agenda.
8. Dorset Council Overview: Ward Councillor for Chesil Bank: Cllr Sally Holland
9. Chairman's Report
10. Finance
 - 10.1 Clerks' report including current financial position.
 - 10.2 Approval of invoices for payment – to be confirmed before the meeting.
 - 10.3 To note and approve the Schedule of Regular Payments (inc Salary payments) - to be confirmed before the meeting.
11. Consider quotes for Parish Council Insurance annual cover.
12. Consider an annual donation to Bride Valley News magazine.
13. Consider an annual donation to Bridport CAB. Report provided
14. Review and adopt Statutory Documents
 - Standing Orders
 - Financial Regulations
 - Code of Conduct
15. Councillors' Portfolios:
 - 15.1 Planning: Cllr Crafter
 - 15.2 Highways/Transport: Cllr Forte & Cllr Crafter
 - 15.2.1 Village signage including fingerposts
 - 15.3 Playground/ Playing Field: Cllr Thimont
 - 15.3.1 Update on the Service Level Agreement for Grounds Maintenance for the coming financial

year 2026/2027. Total Cost £2,380 plus VAT.

15.3.2 Councillors to formally support the actions of the Council and Clerk/RFO in confirming that S Lee Garden Services will take on the Playing Field maintenance contract for the coming year.

15.3.3 Update on refurbishment of playground equipment, including the gate and rubbish bin.

15.4 Countryside Matters/Footpaths/Rights of Way: Cllr Forte

15.5 Climate and resilience: Cllr Simmonds

15.5.1 Update on Emergency Resilience Planning.

15.6 IT/Website: Cllr Crafter

15.7 Phone Box/Bookstore/Seed Swap: Cllr Forte

16. Appointment of Portfolio Holders:

The Council recognises the breadth of work and that without a full council, it can be difficult to cover all the portfolios effectively.

Planning

Highways/Transport

Climate and Resilience

Website/Social Media

Defibrillator

Playing Field/village maintenance

Field maintenance contract for the coming year

Public Rights of Way/Footpaths

Phonebook/Bookstore/Seed Swap

17. Date of next meeting: Extraordinary Meeting to agree AGAR 2025/2026– set date prior to 30th June 2026.

The next scheduled parish council meeting will be 7 pm on Thursday, 19th July 2026.

18. Meeting close.

Debbie Hollings

Clerk/RFO

Tel: 07840 401786

Report for Shipton Gorge PC Meeting - 24th April 2026

Parish funds	Total
Balance brought forward as at 1 April	£17,465.17
Income to date	£0.00
Expenditure to date	£0.00
Parish funds as at above date*	£17,465.17

*** Of which the following is held in reserves or CIL**

Playing Field (ringfenced)	£5,236.63
Total reserves held	£5,236.63
Approved spend since last reported/meeting	
Clerk's Salary & Expenses	£937.92
Bank Charges	£13.00
ICO - annual data protection fee	£52.00
	£1002.92
Income since last reported/meeting	
	£0.00
Invoices/Payments for approval at time of publishing agenda	
Expenses: Cllr Simmonds - Printing of Drains Leaflet	£37.00
Expenses: D Hollings - Freeola annual Domain Renewal for shiptongorge.org.uk	£9.00
Expenses: D Hollings - Freeola annual Domain Name Change of Owner for shiptongorge.org.uk	£12.00
Bridport Local Areal Partnership BLAP Annual contribution	£49.80
Glasdon UK Ltd - New rubbish bin for playing field	£257.71
Roger Sorrell - Hedgecutting	
Invoices arrived after the publication of the agenda	
Schedule Payments due (as detailed on Budget and Commitments for the coming year)	
Scheduled: May & June Clerk's wage	£885.92
Scheduled: Clerk's Expenses	£52.00
Bank A/C service charges	£14.00
	£1,317.43