

**SHIPTON GORGE PARISH COUNCIL**

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON  
WEDNESDAY 14<sup>th</sup> March 2018**

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**Open Forum** There was one parishioner present.

Christine Green was welcomed to the meeting. She commented on the blocked drains in the village and the breaking up of road surfaces. HC reported on the meeting in January with Blair Turner from Highways and highlighted the various points discussed and had been agreed to be attended to. Some have already but not all. Christine also commented that the sludge on the walls of her house had been resolved amicably and she now knows who to contact should it happen again. MB commented on this excellent outcome.

**18.18 Present** - Cllr Mary Boughton (MB) - Chairman, Cllr Richard Cunningham (RC) - Vice Chairman, Cllr Hilary Cunningham (HC), Cllr Christine Huxtable (CH), Cllr Diane Buckenham (DB), and Cllr Gerry Pyke (GP)

**In attendance** - Parish Clerk, Paula Biss (PB).

**18.19 Apologies for Absence** - Cllr John Porter, and District Councillor John Russell.

**18.20 Declarations of Interest.** There were none.

**18.21 Chairman to sign as correct record the minutes of meeting held on 10<sup>th</sup> January 2018 –**  
Unanimously agreed and signed by the Chairman

**18.22 To consider any matters arising from the Minutes not covered by this agenda.** There were none.

**18.23 Chairman's Report - March 2018**

*I was copied into email correspondence from Colin Green at Swan Cottage, to the police regarding a slurry spill and splash on his property. He incorrectly blamed one farmer in the village who he felt had done this deliberately, and I told him that although the spill was significant the Parish Council could not intervene in disputes between individuals. It later transpired that it had been an accidental spill by another farmer and they cleaned it up to his satisfaction.*

*I received a phone call from the chairman of Loders Parish Council regarding the Innsacre Farmhouse planning application as they were sending a representative to the District Council meeting to determine this and wanted to know if we also were. I believe she also phoned Richard Cunningham so he may have more to say on this in his report. I see from the website that the application was approved subject to conditions.*

*I attended the BLAP parish liaison meeting on 24<sup>th</sup> January and my report has been circulated to all councillors along with the official notes. I could not attend the meeting on 7<sup>th</sup> March but there will be notes circulated afterwards.*

*On 26<sup>th</sup> February it was confirmed by the Secretary of State for Local Government that the present County Council and all District Councils in Dorset will be reorganised into just two new Councils from April 2019. We will then be served by the new Dorset Joint Area Council.*

SIGNED.....(CHAIR) DATED.....

*There will be more information and consultation on this during the year and DAPTC and BLAP are engaged and representing parish councils. We will later have more idea of the services to be provided.*

*The second half of the clerk's pay is due in March and also the tax to HMRC, both need approval.*

*I met with John Porter and explained that more detailed reports from the Playing Field Committee are needed with details of expenditure and costs in each area of his budget. Also clearer indications of what is needed from the Council by way of approval on proposals put forward. He sent an interim report in February which was circulated.*

*Hilary Cunningham and I had a very useful meeting with Blair Turner from DCC Highways, and Hilary will give details in her Highways report.*

*Letters were delivered to all landowners with property adjoining Cuckoo Lane asking them to cut back their hedges. The east side has been cleared but the west side is still to be done*

*Information on the Trial Community Bus Service was posted on the notice boards and emailed those who might be interested and also to the Village Society asking them to publicise it, which they did.*

*The Litter Pick was cancelled on 3<sup>rd</sup> March, due to the weather, and notices amended. Again the Village Society publicised the cancellation. The chairman of the Village Society has said that we, and indeed any member of their Facebook group, can post notices on their page, giving another useful way to get information out to people. He also manages an ad hoc email group and is happy to send messages out via this when required.*

*We were asked to complete a survey on Second Homes by a Norfolk council and I completed this on our behalf.*

*Mike Fowler at Hammiton Farm sent me a copy of a letter he has sent to Highways and this can be discussed in the Highways report. Hilary has a copy of the letter.*

- i. *Agreed to ask Highways to send a letter to owners on the West side of Cuckoo Lane asking that they cut back their hedges or the Council could complete and charge them for this service.*
- ii. *Letter sent to M Fowler with thanks for copying Council in with his letter to Highways*

#### **18.24 Clerk's Report**

1. *Telephone kiosk – spoken with WDDC and BT who have said they will be taking kiosk away. After many phone calls and conversations with other parish councils and subsequently re-applying to BT for purchase of kiosk for £1.00, I have received a contract, to be completed. BT will continue to be responsible for the electrical supply and payments for this service and they are sending us a "paint kit" for our use.*
2. *I have looked on the Police Site and can find no information relating to crime in Shipton.*
3. *Requested and received details from Axe Vale Ring and Ride – to be put in Noticeboards for information.*  
*Also for the council, I often add extra info like*  
*'We provide community transport facilities for those with a special need such as the elderly, the disabled, the poor, parents with young children and those living in isolated areas where there is no adequate transport. Our service users are able to increase their access to their local communities which helps to give them the confidence to stay in their own homes if they wish to. Many of our passengers live alone. The service users also benefit from the*

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social aspect of the passenger club trips by regularly meeting other passengers and forming friendships through use of the bus. This also helps with health problems which may increase through social isolation, such as depression. The service can be of great benefit to isolated or disabled people who through lack of suitable transport can be cut off from services and shops available locally.

Our passenger numbers have been unaffected by free bus passes as we serve those with a special need and the elderly and disabled. Continuing cuts in public transport have increased demand. As a service for marginalised groups with few advocates we are committed to continuing to help those most in need in this area. Our funding is mainly raised from contributions and voluntary grants made locally are a great help in continuing the provision of the service.'

4. *Various updates completed on website.*
5. *Charity requests for 2018*
  - a. *CAB*
  - b. *Axe Valley Ring and Ride – see above*
  - c. *Dorset Youth Association*
6. *Forwarded Pecuniary Interest Forms to Councillors, sent to Democratic Services Officer for redacting and putting on website. Two forms still outstanding.*
7. *Viking Order for stationery sent off £42.88 gross. VAT 7.14. (MB/H requested copy paper)*
8. *Awaiting Quotes for sign from Lamart, Swift Signs and Hardy Signs*
9. *Cllr Buckenham completed British Heart Foundation Survey on defibrillator training.*
10. *Richard and I are booked on a Data Protection event on 26 March at Athelhampton House*
11. *Mail received from S106 Agreements – Village Hall and Lower Sturthill Farm*
12. *I have received correspondence with attachments re the Askerswell Neighbourhood Plan. I have forwarded the mail to you for your information and reading. Please let me/Mary know if you have any comments*
  - i) *BT contract signed by MB. Purchase agreed. One against.*
  - ii) *HC to attend Data Protection event with Clerk.*

## **18.25 Finance Report (CH) March 2018**

*There is very little to report.*

*Brian Medland has completed the 3<sup>rd</sup> quarter audit and agreed the accounts.*

SIGNED.....(CHAIR)

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*Cheques to be authorised and put in the minutes.*

870	10/01/2018		Mary Boughton	41.76
871	03/02/2018		S.G.Heritage Ltd	120.00
872	03/02/2018		S.G Village Hall	135.00
873	20/02/2018		P Biss	39.39
874	20/02/2018		Christine Huxtable	25.20
875	07/03/2018		Small Engine Service	149.99
876	07/03/2018		St Martin's Church	100.00
877	07/03/2018		HMRC	409.80
878	07/03/2018		P Biss	927.90
879	07/03/2018		P Biss	21.33
880	07/03/2018		ICO	35.00
881	14/03/2018		SGVHT	50.00
882	14/03/2018		P Biss	69.36

*There will be a couple of cheques to pay before the end of the year but at the moment it appears we will be on budget for the year.*

Cheques authorised. Pro AF, Sec HC. All agreed.

VAT reclaimed to be put into reserves.

**18.26 Charity Donations - £100.00 usually donated to charities.**

- i. First Responders (Defibrillator). £77.00 had been collected during training sessions and it was unanimously agreed to make this amount up to £100.00. MB to find out who to make cheque out to.
- ii. Axe Vale Ring and Ride – would be made up to £50.00 from contingency funds.

Pro HC, Sec AF. All agreed.

**18.27 Bus Transport**

**Trial Bus Service** – Initial Information from J Firrell:

Dorset Community Transport have confirmed that they will run a trial Saturday bus service on Saturday 20th January, Saturday 3rd February and Saturday 17th February at the same times as they currently run the Wednesday service (9.30 am from Litton and 12.30 pm from Bridport).

Dependent upon the support received for this service, it is possible that a regular service may materialise. Please publicise this to your local residents as much as possible and encourage usage of this service. It will operate in the same way as the Wednesday service with those wishing to use the bus booking their place on the bus by calling 01258 287980. Dorset Community Transport have also

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**18.33 Defibrillator – permanent sign.** Three quotes had been requested and two received. Agreed to ask LamArt for Artwork to be approved by the Council and accept their quotation for £110.00 plus VAT. Total £132.00. Pro CH, Sec HC.

**18.34 To receive the following Reports:**

**Highways – HC**

1. Mary & I had a meeting with Blair Turner (DCC) after the Jan 2018 Parish Council Meeting regarding various highway issues
  - a. Drains – All drains were checked and those that needed clearing were noted. It was estimated that about half the drains needed some attention. We were informed that there was only ONE drain clearing team, so Shipton drains would be added to the list.
  - b. White lines : Several white lines need repainting and these were noted. Rockway onto Shipton Lane and Port Lane onto Brook St have already been repainted.
  - c. Verge cutting: Cuckoo Lane/Chapel St. Some land owners have cut their banks, but cutting rubbish left on road. Clerk to ask Highways to contact others to ask them to cut their banks.
  - d. Gullies in Cuckoo Lane have been mentioned yet again!
  - e. Road signage at top of Cuckoo Lane – this was discussed, and Blair photographed the signage and passed it onto the relevant department in DCC for their advice and action. As we have had no response I will contact DCC.
  - f. Additional Rosamund Ave road sign – I have re-read the email from Blair who suggested that we contact WDDC. I was expecting to hear from WDDC, but will follow this up. Richard Hewlett is content to have the additional road sign on his property.
2. Incident of slurry spillage on BROOK ST and PORT LANE, all resolved.
3. Mike Fowler has written to DCC Highways regarding an ongoing issue on ICEN LANE. Gullies blocked. As DCC been contacted regarding this issue, I believe there is little we can do as we were copied into his latest correspondence. Clerk to contact Mike Fowler and thank him for copying the council into his correspondence.

**Playing Field-** In the absence of JP, MB reported on recent meeting with JP. She has requested more detailed written reports, especially when JP away. Each section in Budget of £2300.00 to be broken down so that the current position is clear. Leaf blower has been order, delivered and paid for on 7/3/18. Small engine services have yet to service mower. Invoice needed to be approved by end of March. Aluminium Goal posts 8’x 4’ – suitable 5-10 years agreed. Limited of £300.00 for two agreed. Pro HC, Sec AF. Replacement equipment agreed Rota Webb, Netscapes. 2.4mtr high. List price £4900.00. Agreed JP to look for funding/grants. Section 106 monies available. Approximately £2000.00. Possibility to put in new equipment without taking out monkey bars or if to be removed JP to get costings for this? Costing also needed for safety surfacing. Pro RC Sec CH

JP had requested increases in Grayham’s rate but it was agreed that as a contractor this and the amount should be requested in writing by Grayham which could then be put to the main meeting.

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As Grayham is a contractor and not an employee it must be his decision to decide on the amount requested. The minimum wage has recently gone up and basically the council is happy to put up his rate.

**Planning** – RC – No applications to report. RC/HC had attended recent planning meeting and new rules and regulations come into force in April. RC/Clerk to get together re new ways of reporting Council's decisions etc before this time.

There are three issues:

1. Innsacre – planning has been approved
2. There will be a detailed planning application put forward soon for Cairnhill - Outline Permission already granted. Applicant had requested meeting with council but RC could see no reason for this until detailed planning approval applied for.
3. Notification received of Askerswell Neighbourhood Plan. No action required at present. Only a short border with Askerswell near the first Shipton turn off the A35.

RC attending Planning training last Thursday. Clerk to forward notes to councillors. Need to reconsider how planning meetings are run.

**Rights of Way/Footpaths** – No report received.

**18.35 To confirm dates for the next SGPC meeting – 9th May 2018.**

Meeting ended 10.00pm.

SIGNED.....(CHAIR)

DATED.....